

CITY OF FORT ATKINSON
City Council Minutes ~ December 15, 2020

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order via Zoom at 7:00 pm.

ROLL CALL.

Present: Cm. Housley, Cm. Johnson, Cm. Kotz, Cm. Scherer and Pres. Becker. Also present: City Attorney, Interim Manager, City Clerk/Treasurer, City Engineer and Baird Representative.

APPROVAL OF MINUTES OF DECEMBER 1, 2020 REGULAR COUNCIL MEETING,
NOVEMBER 24, 2020 CLOSED SESSION COUNCIL MEETING, AND DECEMBER 8, 2020
CLOSED SESSION COUNCIL MEETING.

Cm. Housley moved, seconded by Cm. Johnson to approve minutes as presented. Motion carried via Zoom.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Transportation and Traffic Review Committee meeting held December 3, 2020.*
- b. *Minutes of Airport Committee meeting held December 8, 2020.*
- c. *Building, Plumbing, and Electrical Permit Report for November, 2020.*

Cm. Kotz moved, seconded by Cm. Scherer to accept and file the Reports of Officers, Boards and Committee. Motion carried via Zoom.

UNFINISHED BUSINESS

- a. *Recommendation from Finance Committee to approve changes to Employee Handbook.*
Clerk Ebbert reviewed the new format following review by MRA. Several additions were added to reflect current employee benefits and new working operations including remote work and emergency closings.

Cm. Kotz moved, seconded by Cm. Johnson to approve the recommendation from Finance Committee to approve changes to Employee Handbook effective January 1, 2021. Motion carried via Zoom.

b. Recommendation from Airport Committee to approve request for transfer of Block Grant funds to Wisconsin Bureau of Aeronautics.

Engineer Selle provided the opportunity to transfer unused funds to other airports from previous years. Grant funds are still available to maintain and enhance the airport.

Cm. Kotz moved, seconded by Cm. Johnson to recommendation from Airport Committee to approve request for transfer of Block Grant funds to Wisconsin Bureau of Aeronautics. Motion carried via Zoom.

NEW BUSINESS

a. Review and approve request to consult with Baird on refinancing of State Trust Fund Loan in 2021.

Clerk Ebbert discussed the 2016 taxable debt of the STFL at 3.75% at a 20-year note. Justin Fischer was available to discuss the potential refinancing. The estimated interest rate is 2.10% with a potential savings of \$118,000.

Cm. Scherer moved, seconded by Cm. Johnson to approve the request to consult with Baird on refinancing State Trust Fund Loan in 2021. Motion carried unanimously via Zoom.

b. Review and approve Contract with Brown Cab Service/Running, Inc. for Shared Ride Taxi Program.

Cm. Kotz moved, seconded by Cm. Johnson to approve contract with Brown Can Service/Running Inc for Shared Ride Taxi Program. Motion carried unanimously via Zoom.

c. Review and approve submission of 2021 Shared Ride Taxi Program grant application.

Cm. Kotz moved, seconded by Cm. Scherer to approve submission of 2021 Shared Ride Taxi Program grant application. Motion carried unanimously via Zoom.

MISCELLANEOUS

a. Disallowance of claim for sewer backup.

Clerk Ebbert presented the backup that occurred on October 16th. The property owner filed a Notice of Claim on November 30th. EMC Insurance reviewed the claim and recommended the Council disallow the claim.

Cm. Kotz moved, seconded by Cm. Scherer to disallow the claim for sewer backup for 1137 Peterson Street. Motion carried via Zoom.

b. Grant operator licenses.

Cm. Scherer moved, seconded by Cm. Johnson to approve the granting of operator licenses. Motion carried via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Johnson moved, seconded by Cm. Scherer to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried unanimously via Zoom.

b. Consideration of a motion to convene into closed session pursuant to Wisconsin state Statute 19.85 (1) (e) Deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to consider purchase of property, and (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; regarding Koshkonong estates AILA matter.

Cm. Scherer moved, seconded by Cm. Kotz to move into closed session pursuant to Wisconsin state Statute 19.85 (1) (e) Deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to consider purchase of property, and (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; regarding Koshkonong estates AILA matter. Motion carried unanimously via Zoom.

Cm. Scherer moved, seconded by Cm. Johnson to reconvene into open session. Motion carried unanimously via Zoom.

Cm. Scherer moved, seconded by Cm. Johnson to authorize Interim Manager to sign the offer to purchase property at 115 Lorman and 600 Oak Street in the amount of \$182,000. Motion carried unanimously via Zoom.

Cm. Kotz moved, seconded by Cm. Johnson to authorize \$1,000 mediation fee with Koshkonong Estates AILA Partnership within 60 days. Motion carried unanimously via Zoom.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 8:40 pm.

Respectfully submitted
Michelle Ebbert
City Clerk/Treasurer

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL